

**LINWOOD COMMON COUNCIL**

**CAUCUS AGENDA**

**February 14, 2024**

**6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call                      Mayor Matik \_\_\_\_\_      Mrs. Albright \_\_\_\_\_      Mrs. DeDomenicis \_\_\_\_\_  
   Mr. Kelly \_\_\_\_\_              Mr. Levinson \_\_\_\_\_      Mr. Michael \_\_\_\_\_  
   Mr. Walcoff \_\_\_\_\_              Mr. Ford \_\_\_\_\_
  
- Professionals:      Mr. Youngblood \_\_\_\_\_      Mr. Polistina \_\_\_\_\_      Mrs. Napoli \_\_\_\_\_
  
2. Approval of Minutes Without Formal Reading
  
3. Mayor's Report
  - A. Recreation Board appointment of Kelsea Meers
  
4. Councilwoman Albright
  - A. Planning, Engineering, & Development
    1. Resolution authorizing submission of a Local Recreation Improvement Grant
    2. Resolution authorizing a refund of unused escrow funds with regard to a dumpster permit
    3. Ordinance Amending Chapter 263 to prohibit parking on portion of Maple Ave and sections of Wabash Avenue – final reading
  
5. Councilwoman DeDomenicis
  - A. Public Works
  
6. Councilman Kelly
  - A. Neighborhood Services
  
7. Councilman Levinson
  - A. Revenue & Finance
    1. Resolution authorizing the refund of taxes for Disabled Veterans status at 1441 Franklin Blvd
    2. Salary Ordinance – final reading
  
8. Councilman Michael
  - A. Public Safety
    1. Resolution authorizing the renewal of a Sheltering Agreement with the Cities of Northfield and Somers Point, and the Linwood Community Church
    2. Resolution awarding a Contract to Network Connectivity Inc for Police IT services
  
9. Councilman Walcoff
  - A. Shared Services
  
10. Council President Ford
  - A. Administration
    1. Resolutions authorizing Raffle Licenses to CASA, Margate Education Foundation, and the Community Partnership for EHT schools
  
11. Solicitor's Report

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
February 14, 2024**

**CALL TO ORDER**

**NOTICE OF THIS MEETING HAS BEEN  
PUBLISHED IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

**FLAG SALUTE:** Councilwoman Stacy DeDomenicis

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**ORDINANCES**

**1 OF 2024** AN ORDINANCE AMENDING CHAPTER 263 VEHICLES AND TRAFFIC, ARTICLE I GENERAL REGULATIONS, SECTION 263-4 PROHIBITED PARKING; STOPPING OR STANDING OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

*FIRST READING:* January 17, 2024  
*PUBLICATION:* January 23, 2024  
*PASSAGE:* February 14, 2024

**2 OF 2024** AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD, AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

*FIRST READING:* January 17, 2024  
*PUBLICATION:* January 23, 2024  
*PASSAGE:* February 14, 2024

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- 47- 2024** A Resolution authorizing submission of a Local Recreation Improvement Fiscal Year 2024 Grant Application to the New Jersey Department of Community Affairs
- 48-2024** A Resolution authorizing the issuance of a Raffle License, #2024-08, to Court Appointed Special Advocates CASA for Children of Atlantic Cape May & Camden Counties
- 49-2024** A Resolution confirming the appointment of Kelsea Meers to the Linwood Recreation Board
- 50-2024** A Resolution authorizing the refund of unused escrow funds posted with regard to a dumpster permit
- 51-2024** A Resolution authorizing the issuance of a Raffle License, #2024-09, to Margate Education Foundation Inc

**RESOLUTIONS WITHIN CONSENT AGENDA (continued)**

- 52-2024** A Resolution authorizing the renewal of a Memorandum of Agreement for the sheltering of City residents during time of emergency with the City of Northfield, the City of Somers Point and the Linwood Community Church
- 53-2024** A Resolution authorizing the refund of a Disabled Veteran 2024 Tax Payment for Block 64 Lot 8 located at 1441 Franklin Boulevard in the City of Linwood
- 54-2024** A Resolution authorizing the issuance of a Raffle License, #2024-10, to Community Partnership for Egg Harbor Township Schools, Inc
- 55-2024** A Resolution authorizing the issuance of a Raffle License, #2024-11, to Community Partnership for Egg Harbor Township Schools, Inc
- 56-2024** A Resolution authorizing an Agreement with Network Connectivity, Inc. for Information Technology Network and Support for the Linwood Police Department

**APPROVAL OF BILL LIST: \$**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

ORDINANCE NO. 1, 2024

AN ORDINANCE AMENDING CHAPTER 263 VEHICLES AND TRAFFIC, ARTICLE I GENERAL REGULATIONS, SECTION 263-4 PROHIBITED PARKING; STOPPING OR STANDING OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 263, Article I. General Regulations, Section 263-4 Prohibited parking; stopping or standing; time limit parking; snow emergencies; violations and penalties is hereby amended to add the following:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Maple Avenue	Southwesterly	From Van Sant Avenue to Wabash Avenue
East Wabash Avenue	West	Poplar Avenue to Vernon Avenue
West Wabash Avenue	East	Wilson Avenue to Vernon Avenue

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 3: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 4: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

<i>FIRST READING:</i>	<i>January 17, 2024</i>
<i>PUBLICATION:</i>	<i>January 23, 2024</i>
<i>PASSAGE:</i>	<i>February 14, 2024</i>

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, January 17, 2024 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on February 14, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

ORDINANCE NO. 2, 2024

AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD, AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: That the following salaries, wages and compensations shall be paid to the following officials, officers and employees of the City of Linwood, retroactive to January 1, 2024, subject, however, to the provisions of certain Employment Contracts between the City of Linwood and the Mainland Police Benevolent Association, the bargaining agent for the members of the Linwood Police Department and Linwood Superior Officers; the Teamsters Local 331 inclusive of the Police Secretary, Linwood Uniformed Firefighters Association Local Union #4370, and also except as otherwise stated herein.

<u>PART TIME HOURLY</u>	<u>RANGE</u>
Administrative Assistant	\$ 15.13 to \$35.00
Clerk Typist	\$ 15.13 to \$35.00
Code Enforcement Officer	\$ 15.13 to \$35.00
Deputy Court Administrator	\$ 15.13 to \$35.00
Dispatcher	\$ 15.13 to \$35.00
Fire Relief	\$ 15.13 to \$35.00
Groundskeeper	\$ 15.13 to \$35.00
Matron	\$ 15.13 to \$35.00
Recreation Aide	\$ 15.13 to \$35.00
Special Law Enforcement Officer Class II	\$ 15.13 to \$35.00
Special Law Enforcement Officer Class III	\$ 15.13 to \$35.00
Summer Intern	\$ 15.13 to \$35.00

<u>PART TIME PER DIEM</u>	<u>RANGE</u>
Planning Board Recording Secretary	\$ 50.00 to \$300.00
Planning Board Tape Recorder Operator/Secretary	\$ 50.00 to \$300.00
School Crossing Guard Captain	\$ 25.00 to \$ 60.00
School Crossing Guard	\$ 25.00 to \$ 50.00

PART TIME PER ANNUMRANGE

Clean Communities Coordinator	\$ 50.00 to \$10,000.00
Code Enforcement Officer	\$ 1,000.00 to \$10,000.00
Computer Maintenance Coordinator	\$ 500.00 to \$10,000.00
Communications Coordinator	\$ 1,000.00 to \$10,000.00
Construction Official	\$ 5,000.00 to \$75,000.00
Council Member	\$ 5,000.00 to \$15,000.00
Council President	\$ 5,000.00 to \$20,000.00
Deputy Emergency Management Director	\$ 500.00 to \$10,000.00
Drug Alliance Coordinator	\$ 1,000.00 to \$10,000.00
Emergency Management Director	\$ 1,000.00 to \$10,000.00
Journeyman Electrician	\$ 3,100.00 to \$10,000.00
Floodplain Manager	\$ 1,000.00 to \$10,000.00
Mayor	\$ 5,000.00 to \$25,000.00
Memorial Park Director	\$ 5,000.00 to \$20,000.00
Assistant Memorial Park Director	\$ 1,000.00 to \$10,000.00
Municipal Magistrate	\$10,000.00 to \$30,000.00
Planning Board Secretary	\$ 5,000.00 to \$20,000.00
Recycling Coordinator	\$ 1,000.00 to \$10,000.00
Utilities Collector	\$ 2,000.00 to \$10,000.00
Sub-Code Off/Building Inspector	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Electrical Inspector	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Fire Protection	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Plumbing Inspector	\$ 5,000.00 to \$25,000.00
Tax Assessor	\$10,000.00 to \$50,000.00
Uniform Fire Official/Fire Marshall	\$ 5,000.00 to \$15,000.00
Uniform Fire Safety Inspector	\$ 1,000.00 to \$15,000.00
Zoning Officer	\$ 5,000.00 to \$15,000.00

FULL TIME PER ANNUMRANGE

Account Clerk	\$35,000.00 to \$50,000.00
Accountant	\$35,000.00 to \$50,000.00
Accounting Assistant	\$35,000.00 to \$50,000.00
Administrative Assistant	\$35,000.00 to \$50,000.00
Administrator	\$10,000.00 to \$95,000.00
Bookkeeper	\$35,000.00 to \$35,000.00
Chief Financial Officer	\$50,000.00 to \$95,000.00
Code Enforcement Officer/Housing Inspector	\$35,000.00 to \$50,000.00
Deputy Court Administrator	\$35,000.00 to \$50,000.00
Deputy Municipal Clerk	\$35,000.00 to \$50,000.00
Deputy Tax Collector	\$35,000.00 to \$60,000.00
Dispatcher / Supervisor	\$42,000.00 to \$60,000.00
Dispatcher	\$35,000.00 to \$60,000.00
Equipment Operator	\$35,000.00 to \$75,000.00
Fire Captain	\$56,000.00 to \$95,000.00
F/F during 1 <sup>st</sup> year of service	\$35,000.00 to \$45,000.00
F/F after 1 year of service	\$35,000.00 to \$50,000.00
F/F after 2 years of service	\$35,000.00 to \$55,000.00
F/F after 3 years of service	\$35,000.00 to \$65,000.00
F/F after 4 years of service	\$35,000.00 to \$70,000.00

<u>FULL TIME PER ANNUM (continued)</u>	<u>RANGE</u>
F/F after 5 years of service	\$35,000.00 to \$76,000.00
F/F after 6 years of service	\$35,000.00 to \$80,000.00
F/F after 7 years of service	\$35,000.00 to \$83,000.00
F/F after 8 years of service	\$35,000.00 to \$90,000.00
F/F after 9 years of service	\$35,000.00 to \$90,000.00
F/F after 10 years of service	\$35,000.00 to \$90,000.00
F/F after 11 years of service	\$35,000.00 to \$90,000.00
F/F after 12 years of service	\$35,000.00 to \$90,000.00
F/F after 13 years of service	\$35,000.00 to \$90,000.00
F/F after 14 years of service	\$35,000.00 to \$90,000.00
General Supervisor	\$40,000.00 to \$100,000.00
Groundskeeper	\$35,000.00 to \$50,000.00
Municipal Clerk	\$35,000.00 to \$110,000.00
Municipal Court Administrator	\$35,000.00 to \$75,000.00
Patrolman - During Probation	\$40,000.00 to \$50,000.00
Patrolman - Step 1	\$40,000.00 to \$55,000.00
Patrolman - Step 2	\$40,000.00 to \$60,000.00
Patrolman - Step 3	\$40,000.00 to \$65,000.00
Patrolman - Step 4	\$40,000.00 to \$70,000.00
Patrolman - Step 5	\$40,000.00 to \$75,000.00
Patrolman - Step 6	\$40,000.00 to \$85,000.00
Patrolman - Step 7	\$40,000.00 to \$95,000.00
Patrolman - Step 8	\$40,000.00 to \$95,000.00
Patrolman - Step 9	\$40,000.00 to \$95,000.00
Patrolman - Step 10	\$40,000.00 to \$100,000.00
Patrolman - Step 11	\$40,000.00 to \$105,000.00
Patrolman - Step 12	\$40,000.00 to \$110,000.00
Police Captain	\$75,000.00 to \$150,000.00
Police Chief	\$75,000.00 to \$160,000.00
Police Deputy Chief	\$75,000.00 to \$160,000.00
Police Department Secretary	\$35,000.00 to \$70,000.00
Police Lieutenant	\$75,000.00 to \$140,000.00
Police Sergeant	\$75,000.00 to \$120,000.00
Public Works Foreman	\$35,000.00 to \$90,000.00
Public Works Laborer	\$35,000.00 to \$75,000.00
Public Works Superintendent	\$50,000.00 to \$100,000.00
Secretary	\$35,000.00 to \$60,000.00
Tax Collector	\$40,000.00 to \$85,000.00
Tech. Assistant to Construction Office	\$35,000.00 to \$75,000.00

SECTION 2A: A current full time employee, employed as of January 1, 2012, shall be paid together with his or her annual salary as fixed and determined by this ordinance, additional compensation based upon length of his or her full time service, effective and limited to January 1, 2012, an amount to be added to base salary and paid bi-weekly or monthly in accordance with the following schedule:

YEARS OF SERVICE

COMPENSATION PER ANNUM  
IN ADDITION TO FIXED SALARY

3  
Each year after 3 to 30 years

\$350.00  
\$350.00 plus \$150.00 for  
each additional year up to  
a maximum of \$4,000.00

However, all longevity pay for current employees shall be frozen at the level of service achieved effective January 1, 2012 and no new employee or current employee who has not reached a level of service whereby he or she is entitled to longevity pay as of that date, shall be paid longevity, nor shall said employees be entitled to longevity pay at any time in the future.

SECTION 2B: The aforesaid additional compensation and all overtime paid for any union employee shall be payable in accordance with the terms of the union employee contracts.

SECTION 2C: The period of eligibility for length of service for longevity pay shall be determined as of the anniversary date of the full time employment of each employee. Those employees hired from January 1 to June 30 will be considered to have completed a full year December 31 of that year. Those employees hired after June 30 will be considered to have completed a full year December 31 of the following year. For all years thereafter, all anniversary dates will be on January 1. However, all current employees shall be frozen at the level of employment achieved as of January 1, 2012 for purposes of longevity and no new employees shall be entitled to longevity.

SECTION 2D: All full time employees holding a Bachelor's Degree in a subject related to that employee's position within the City of Linwood shall receive additional compensation in the amount of \$1,250.00 per year. All full time employees holding a Master's Degree related to that employee's position within the City of Linwood shall receive additional compensation in



the amount of \$1,400.00 per year. Such additional compensation shall be added to base salary and paid bi-weekly or monthly.

SECTION 3: All said salaries, wages and compensation shall be paid to the Municipal Magistrate, Tax Assessor, Emergency Management Director, Fire Inspector and the Uniform Fire Official in equal monthly installments; to the Mayor, Councilpersons, and Drug Alliance Coordinator in equal quarterly installments; and all of the other abovementioned salaries, wages and compensation shall be paid biweekly, in equal installments, every other Friday.

SECTION 4: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 5: Should any section, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 6: This ordinance shall take effect retroactively to January 1, 2024 upon its final passage, publication and adoption in the manner prescribed by law.

<i>FIRST READING:</i>	<i>January 17, 2024</i>
<i>PUBLICATION:</i>	<i>January 23, 2024</i>
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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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DARREN MATIK, MAYOR

**RESOLUTION No. 47, 2024**

A RESOLUTION AUTHORIZING SUBMISSION OF A LOCAL RECREATION IMPROVEMENT FISCAL YEAR 2024 GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

**WHEREAS**, the City of Linwood desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000.00 to carry out improvements to the Poplar Avenue Park Complex;

**BE IT THEREFORE RESOLVED**,

- 1) that the City of Linwood does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Linwood and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
(signature)

Darren Matik  
(type or print name)

Mayor  
(title)

\_\_\_\_\_  
(signature)

Leigh Ann Napoli, RMC  
(type or print name)

Municipal Clerk  
(title)

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 48, 2024**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2024-08,  
TO COURT APPOINTED SPECIAL ADVOCATES CASA FOR CHILDREN OF ATLANTIC  
CAPE MAY & CAMDEN COUNTIES

**WHEREAS**, Court Appointed Special Advocates CASA for Children of Atlantic Cape May & Camden Counties has applied for a Raffle License to conduct games on June 10, 2024; and

**WHEREAS**, Court Appointed Special Advocates CASA for Children of Atlantic Cape May & Camden Counties has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 458-5-40342;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Court Appointed Special Advocates CASA for Children of Atlantic Cape May & Camden Counties and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

# Application for a Raffle License

Application No. RA 2024-08  
 Identification No. 458-5-40342

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Linwood

## Part A - General

1. Name of applying organization: Court Appointed Special Advocates (CASA) for Children of Atlantic, Cape May and Camden Counties
- 2a. Street address of headquarters: 321 Shore Road, Somers Point, NJ 08224
- b. Mailing address (if different): \_\_\_\_\_

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>June 10, 2023</u>	<u>6:30-9:00PM</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: Linwood Country Club, 500 Shore Road, Linwood NJ 08221
- b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No +
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

## Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Tear-off Raffle Ticket Sheet</u>	<u>Staples, 9 Bethel Road, Somers Point NJ 08244</u>	<u>To purchase tickets</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey  
County of Atlantic } ss.

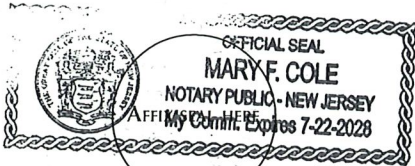
We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

2 day of Feb, 2024

\_\_\_\_\_  
Notary Public (Print name)  
Mary Cole  
\_\_\_\_\_  
Signature of Notary Public



\_\_\_\_\_  
Signature of Officer and Title JPAL

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

**Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.**

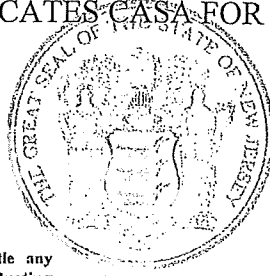
Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 01/30/2024

Expiration date: 01/30/2026

Registration identification: 458-5-40342

COURT APPOINTED SPECIAL ADVOCATES CASA FOR CHILDREN OF ATLANTIC CAPE MAY AND  
& CAMDEN COUNTIES  
321 SHORE AVE  
SOMERS POINT, NJ 08244



*New Jersey Office of the Attorney General*  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
**Registration**

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration. This Registration Certificate may only be utilized by the above-named organization.

Mail to: COURT APPOINTED SPECIAL ADVOCATES CASA FOR  
CHILDREN OF ATLANTIC CAPE MAY AND & CAMDEN COUNTIES  
321 SHORE AVE  
SOMERS POINT, NJ 08244  
Attn:

Edward F. Barrett, Secretary  
Legalized Games of Chance Control Commission

The identification number that appears on the registration certificate appears on all applications, reports and any other correspondence regarding Legalized Games of Chance. Also, please note the effective date and expiration date of your registration.

This certificate must be presented to the clerk of the municipality in which your organization intends to conduct a Legalized Game of Chance at the time you make application for a license. No license can be issued for a date beyond the expiration date appearing on the enclose registration certificate.

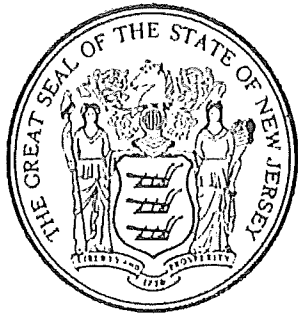
**PLEASE NOTE:** This certificate is nontransferable. No license can be issued in the name of any other organization except the organization named on the current registration certificate.

Please feel free to contact the Registration Unit at (973) 273-8000 if you should have question concerning this matter.

enc: certificate

STATE OF NEW JERSEY  
DEPARTMENT OF THE TREASURY  
DIVISION OF REVENUE AND ENTERPRISE SERVICES  
ANNUAL REPORT CERTIFICATE

COURT APPOINTED SPECIAL ADVOCATES OF ATLANTIC, CAPE MAY, AND CAMDEN COUNTIES INC.  
0100596589



IN TESTIMONY WHEREOF, I have  
hereunto set my hand and affixed  
my Official Seal, this  
31st day of July, 2023

A handwritten signature in cursive script, appearing to read 'Elizabeth Maher Muoio'.

Certificate Number: 2\*25170310  
Verify this certificate online at  
[https://www1.state.nj.us/TYTR/StandngCert/ISP/Verify\\_Cert.jsp](https://www1.state.nj.us/TYTR/StandngCert/ISP/Verify_Cert.jsp) Elizabeth Maher Muoio  
State Treasurer



**RESOLUTION No. 49, 2024**

A RESOLUTION CONFIRMING THE APPOINTMENT OF KELSEA MEERS TO THE LINWOOD RECREATION BOARD

**WHEREAS**, a vacancy exists on the Linwood Recreation Board; and

**WHEREAS**, the Mayor has appointed Kelsea Meers to fill the vacancy; and

**WHEREAS**, the Common Council is desirous of concurring in said appointment;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Linwood that the Mayor's appointment of Kelsea Meers to the Linwood Board of Recreation for a term expiring on December 31, 2028 be and is hereby endorsed and the Common Council concurs in said appointment.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 50, 2024**

A RESOLUTION AUTHORIZING THE REFUND OF UNUSED ESCROW FUNDS POSTED WITH REGARD TO A DUMPSTER PERMIT

**WHEREAS**, an Escrow Fund for a dumpster permit was established in the amount of \$500.00 by JJ Total Construction, Inc. for work being performed at 16 Hamilton Avenue in the City of Linwood; and

**WHEREAS**, the project has been completed, no damage was done to the pavement, and all inspections have been finalized and approved; and

**WHEREAS**, no funds were utilized for the repair of said pavement and there remains a balance of \$500.00 to be refunded;

**NOW THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, that the Chief Financial Officer of the City of Linwood be and hereby is authorized, empowered and directed to issue a check from the City of Linwood in the amount of \$500.00 to JJ Total Construction, Inc., 248 36<sup>th</sup> St S, Brigantine, New Jersey 08203 as unused escrow funds.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

## Leigh Ann Napoli

---

**From:** Angela Marshall  
**Sent:** Monday, January 22, 2024 11:01 AM  
**To:** Leigh Ann Napoli; Anthony Strazzeri  
**Subject:** 16 HAMILTON AVE - DUMPSTER  
**Attachments:** REFUND REQUEST FOR 16 HAMILTON AVE DUMPSTER INDEMNITY.pdf

Refund request from customer there is no damage to the street.  
Application attached.

---

To: Angela Marshall <amarshall@linwoodcity.org>  
Subject: Refund request

Hello I'm requesting a refund of the deposit for dumpster on the street at 16 Hamilton ave Linwood nj Thank you JJ Total Construction, Inc  
248 36th St S  
Brigantine, NJ 08203  
609-949-1450

11-23-000580  
NP-23-00213

RECEIVED  
NOV 14 2023  
CONSTRUCTION DEPT.  
CITY OF LINWOOD

# City of Linwood Storage Units – Trailers, Dumpsters, and POD Permit Application

Name of Applicant: JJ TOTAL CONSTRUCTION, INC. Date: 11/15/2023  
Address of Applicant: 248 36th ST S Brigantine, NJ 08203

Proposed Location of dumpster: 16 HAMILTON AVE LINWOOD, NJ

Length of Time dumpster/container will be in place (30 days or less –  
Permits may not exceed 6 months in any calendar year):

Start Date: ~~11/21/2023~~ 11-27-23 Removal Date: ~~12/19/2023~~ 12-27-23

Reason for need of dumpster: REPLACE WINDOWS, ROOF & SIDING

*\*All dumpsters, containers, or other receptacles which remain on any street, sidewalk or public property during the hours between sunset of one day and sunrise of the next day shall be equipped with suitable reflectors or other warning devices as may be required by the Building Department.*

Application: \$50 3233 Indemnity Deposit: \$500 3234

*\*\*Upon permanent removal of the dumpster, container or other receptacle, the Construction Department (Code Enforcement Officer) shall inspect the property for any damage to the street, sidewalk or publicly owned property. If there has occurred any damage to said property, then there shall be deducted from the deposit moneys a sufficient amount to repair the same. If the moneys on deposit are insufficient to cover the cost of repairs, the owner shall be responsible for any additional sums necessary to complete the cost of repairs.*

*\*\*\*The Construction Department reserves the right to revoke a permit if it determines that false statements were made in the application or if it determines that the permittee has failed to conform to the regulation set forth in City Ordinance Chapter 45, "Streets & Sidewalks" Article IV.*

Jacob Figon  
Signature of Applicant

<b>City of Linwood</b>		Date: <u>11/14/23</u>
<b>Dumpster/Container Permit</b>		
Location:	Block: <u>29.02</u>	Lot: <u>11.01</u>
Start Date: <u>11-27-23</u>	Removal Date: <u>12-27-23</u>	
The permit placard shall be posted conspicuously at the work site and shall remain so until the dumpster/container is removed		

400 Poplar Avenue  
Linwood, NJ 08221

(609) 926-7992

 **Receipt**

Payment Date 11/14/2023

Transaction # PMT-23-01748

Receipt # R-23-00752

**Issued To** J.J TOTAL CONSTRUCTION INC

Description DUMPSTER 11/27/23 to 12/27/23  
NC-23-00080 - 16 HAMILTON AVE  
(None)

DUMPSTER 11/27/23 to 12/27/23 J.J. TOTAL CONSTRUCTION, INC

Date Printed 11/14/2023

Check Number 3233

Donna McBride

Official Signature

Cash	\$0.00
Check	\$50.00
Charge	\$0.00
<b>Total Paid</b>	<b>\$50.00</b>

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER HEAD SENSITIVE PENCIL AND FOIL HOLOGRAM



J.J TOTAL CONSTRUCTION, INC.  
248 36th ST S  
Brigantine, NJ 08203  
609-949-1450

WELLS FARGO BANK, NA  
00-21212

3234

11/13/2023

PAY TO THE ORDER OF City Of Linwood

\$\*\*500.00

Five Hundred and 00/100\*\*\*\*\*

DOLLAR

City Of Linwood  
400 W Poplar Ave  
Linwood, NJ 08221



*[Handwritten Signature]*  
AUTHORIZED SIGNATURE

MEMO  
116 Hamilton Ave Indemnity Deposit

⑈003234⑈ ⑆021200025⑆ 6276873715⑈

**RESOLUTION No. 51, 2024**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2024-09,  
TO MARGATE EDUCATION FOUNDATION INC

**WHEREAS**, the Margate Education Foundation Inc has applied for a Raffle License to conduct games on March 1, 2024; and

**WHEREAS**, the Margate Education Foundation Inc has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 289-5-41094;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Margate Education Foundation Inc and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

# Application for a Raffle License

Application No. RA 2024-09  
 Identification No. 289-5-41094

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Linwood City

## Part A - General

1. Name of applying organization: Margate Education Foundation
- 2a. Street address of headquarters: 8103 Winchester Ave. Margate City, NJ 08402
- b. Mailing address (if different): \_\_\_\_\_

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>March 1, 2024</u>	<u>6pm-11pm</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: Linwood Country Club  
500 Shore Rd. Linwood, NJ 08221
- b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

## Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Tumbling Dice (see form 13)</u>	<u>13 Route 530 Southampton NJ 08008</u>	<u>Casino Night</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____





**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey

J.S.S.

County of Atlantic

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

10<sup>th</sup> day of January, 2024.

Jelitza M Smith

Notary Public (Print name)

Jelitza M Smith  
Signature of Notary Public

Elzabeu Nar Co-President  
Signature of Officer and Title

[Signature] Co-President  
Signature of Member-in-Charge

Victoria Maso Secretary  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge



**JELITZA M SMITH**  
Notary Public  
State of New Jersey  
My Commission Expires June 20, 2027  
I.D.# 50198181

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

Basket #	Name	Description	Values
1	Cool Ranch	Roberts \$75 GC + Hat & T-shirt / Tacocat \$50 GC + Hot Sauce, Tank & T-shirt, Aquapark \$100, FD Towel, Jalapenos \$20	\$325.00
2	Fun & Fit	CrossFit -\$100 GC & Cross fit sweatshirt, Greens & Grains \$100 GC + Shirt HG Krafts \$50	\$250.00
3	Keep it Clean	Downbeach Dental Cleaning \$438 value + 2 Electric Toothbrushes, + FD Sweatshirt	\$500.00
4	Around Town	Heritage-\$25 GC/Hat/Sweatshirt / Aquapark-\$100 / Dim Sum-\$50; Margate Rec Soccer Reg	\$300.00
5	Join the Community	JCC 4 Month Membership-\$550 and 2 JCC T-Shirts	\$600.00
6	Kidin' Around	Karate \$110/ Kidrageous \$100 GC / Margate Rec Soccer Reg \$35/ Pixie Lane \$50 / Mermaid Blanket	\$350.00
7	Let's Face It	Anchor Day Spa \$85 / Talk of the Town Bag \$35 / Grace & Glory \$50/ Let's Face It \$250	\$420.00
9	Surf & Shop	Sunset Outpost GC-\$50 + Bag & Towel / Stacey's Surfcamp \$75 / Casels \$50	\$250.00
10	Ladies Who Lunch	Grace & Glory GC-\$50 / Sea Grass-\$25 / Esthetica -\$50 / 7311-\$25 / Nice Bag-\$40 / Coach Purfume	\$300.00
11	Ripides	Ripides-\$200	\$200.00
12	Vibe on Ventnor	Fish & Wistle-Wine, includes 2 Bottles of Wine, Tote Bag T-shirts, Jams valued at \$175 / Dim Sum \$50	\$225.00
13	Let's Get Salty	Aquapark \$100 / Jalapenos \$25 / Diff Sunglasses \$75 / Beach Bag / Towel/ FD Swag	\$300.00
14	Beauty & The Beast	Nuskin Glam Basket \$250 / Oyster Care Massage \$200 / FD T-Shirt	\$360.00
15	Munch & Crunch	Zen Den \$100 / Goji \$100 / Knit Wkr \$50 / FD Sweatshirt	\$270.00
16	Summer Fun for Kids & Adults	Schmoopy's Camp + Spikeball \$195 / Pickleball \$60 / Gichrest \$25 / FD 2 Kid T-Shirts & 2 Kid hats	\$350.00
<b>TOTAL</b>			<b>\$5,000.00</b>

LGCCC Form 13

**STATEMENT OF RAFFLES EQUIPMENT SUPPLIER LESSOR**

(To be attached to each copy of Raffles Application where equipment is leased.)

**Location:** Linwood Country Club, 500 Shore Rd., Linwood, NJ 08221

**Name of Organization to Conduct Raffles:** Margate Education Foundation, Inc.

**Address:** 8103 Winchester Ave., Margate, NJ 08402

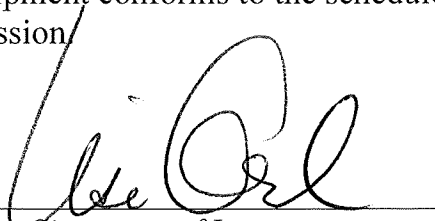
**LGCCC Registration ID #:** 289-5-41094

**Expiration Date:** 09/22/2025

**Date of Event:** 03/01/2024

I, **Lisa Graham**, being duly sworn on my oath depose and say that:

- 1 I am an authorized officer, namely the Vice President of, **Tumbling Dice Entertainment, Inc.**, a corporation, which is the lessor of the raffles equipment to be rented, described in the annexed application.
- 2 The address of the lessor is: **13 Route 530, Southampton, NJ 08088.**
- 3 a) I am concurrently approved by the Control Commission as being of good moral character and have never been convicted of a crime holding lessor certificate number **608-23.**  
 b) If lessor is a corporation, all of its officers, and all of the stockholders owning 10% or more of its stock issued and outstanding are concurrently approved by the Control Commission as being of good moral character and have never been convicted of a crime being lessor number **608-23.**
- 4 The rental to be charged and paid for the raffles equipment conforms to the schedule of authorized rentals prescribed by the Control Commission
- 5 Total amount of charge made: \$4300.00

  
 \_\_\_\_\_  
*Signature of Lessor*

Sworn and subscribed before me this

8<sup>th</sup> day of December 2023  
Ann L. Klein

A Notary Public

<p><b>ANN L KLEIN</b>          Commission # 50190275          Notary Public, State of New Jersey          My Commission Expires          March 29, 2027</p>
---



Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 09/22/2023

Expiration date: 09/22/2025

Registration identification: 289-5-41094

MARGATE EDUCATION FOUNDATION INC  
8103 WINCHESTER AVE  
MARGATE, NJ 08402



*New Jersey Office of the Attorney General*  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
**Registration**

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration. This Registration Certificate may only be utilized by the above-named organization.

Mail to: MARGATE EDUCATION FOUNDATION INC  
8103 WINCHESTER AVE  
MARGATE, NJ, 08402  
Attn:

A handwritten signature in black ink, appearing to read "E. Barrett".

Edward F. Barrett, Secretary  
Legalized Games of Chance Control Commission

**RESOLUTION No. 52, 2024**

A RESOLUTION AUTHORIZING THE RENEWAL OF A MEMORANDUM OF AGREEMENT FOR THE SHELTERING OF CITY RESIDENTS DURING TIME OF EMERGENCY WITH THE CITY OF NORTHFIELD, THE CITY OF SOMERS POINT AND THE LINWOOD COMMUNITY CHURCH

**WHEREAS**, the City of Linwood, the City of Northfield, the City of Somers Point, and the Linwood Community Church entered into a Memorandum of Agreement with regard to the sheltering of City of Linwood residents during times of emergency and/or disaster, a copy of which is attached and made a part hereof; and

**WHEREAS**, said memorandum of Agreement is due to expire; and

**WHEREAS**, the City of Linwood is desirous of renewing said memorandum of agreement for the same terms;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Mayor is hereby authorized to sign the renewal of the memorandum of agreement whereby the City of Linwood will enter into an agreement with the City of Northfield, the City of Somers Point, and the Linwood Community Church for the sheltering of City of Linwood residents during times of emergency and/or disaster.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**MEMORANDUM OF AGREEMENT (MOA)**  
**(CITY OF NORTHFIELD, CITY OF LINWOOD, CITY OF SOMERS**  
**POINT AND THE LINWOOD COMMUNITY CHURCH (LCC))**

The following Memorandum of Agreement (MOA) sets forth the terms of a shared services arrangement among the Cities of Linwood, Northfield, and Somers Point and the Linwood Community Church (LCC), the "Parties" or individually "Party", with regard to sheltering of City residents during times of emergency and/or disaster.

I. PURPOSE OF MOA

The purpose of the MOA is to formally establish a partnership between the Parties in support of their efforts to provide shelter capability to their communities during times of emergencies and disasters as well as times of extreme weather conditions.

II. DURATION OF MOA

This MOA upon signature of the Parties shall have an effective date of the last dated signature in Section VII, and shall remain in full force and effect for a term of three (3) years subject to renewal by resolution of each municipality, unless otherwise cancelled at any time in writing by any Party with thirty (30) day notice to the other Parties. This MOA will be added to each municipality's Emergency Operation Plan (EOP) as a mutual aid agreement to the Shelter, Reception and Care Annex with the entire EOP being approved by the County and State every four years.

III. PROGRAM DESCRIPTION

In accordance with N.J.S.A. App. A:9, every municipality must develop a plan for the sheltering of displaced individuals in their community during times of disaster and/or local emergencies, to include the need for warming and/or cooling centers during times of extreme weather conditions. Due to limited resources in the City of Northfield, as well as the City of Linwood and the City of Somers Point, the three municipalities have jointly entered into this MOA with the Linwood Community Church to provide said services.

IV. GENERAL PROVISIONS

It is understood by all Parties that each municipality and LCC should be capable of fulfilling its responsibilities under this MOA. If at any time a Party of this MOA is unable to fulfill its obligations, it must notify all the other Parties in writing of same and this MOA will terminate for all Parties following a thirty (30) day notice. Unless otherwise agreed to by LCC, the space utilized shall be restricted to LCC's gym, kitchen, chapel and the basement areas under the gym and chapel.

The LCC shelter will not be opened if LCC is without power, unless the municipalities can provide emergency power through the use of a generator.

#### V. RESPONSIBILITIES OF THE PARTIES UNDER MOA

- a. The municipal Office of Emergency Management (OEM) of Northfield, Linwood and Somers Point agree to utilize the Linwood Community Church as their primary shelter location. The OEM of these three municipalities also agree that the LCC will be used to shelter displaced individuals (residents and visitors) within their municipalities only. Should a request be received from a municipality that is not part of this MOA for sheltering capability, that request must be forwarded to the Atlantic County Office of Emergency Management for processing. If Atlantic County requests our shelter to be opened, it will be opened as a mutual aid request provided there is capacity to do so.
- b. Linwood Community Church agrees to allow use of their facility for the purposes of emergency and evacuation sheltering purposes, to include warming and cooling centers during times of extreme weather conditions. LCC will not enter into any agreement with other agencies for sheltering purposes without the consent of the three municipalities OEM organizations.
- c. The municipal OEMs will provide to the LCC the necessary resources to properly open and manage a shelter. To include, but not be limited to, administrative forms and documents, blankets, cots, food, water, etc.
- d. The municipal OEMs will make available the training and exercises to the LCC with regards to shelter management and operations at no cost to LCC. The course entitled "Shelter Field Guide: is a basic minimum requirement. In addition, identified volunteers can receive "Safe Food Handling", "Shelter Operations" and "Shelter Manager" and other programs as necessary.
- e. Damages incurred during shelter activations will be repaired by LCC with costs paid by the municipalities that utilized the facility within forty-five (45) days of invoice receipt. For example, if Northfield activated the shelter for a local emergency and not Linwood nor Somers Point, and damages were incurred then the City of Northfield would be fully responsible for the damages. If two of the municipalities required use of the shelter, then the costs would be shared equally between the two municipalities that utilized the shelter. As well, if all three municipalities utilities the shelter then the costs would be shared equally among the three municipalities.

#### VI. ALLOCATION OF COSTS

The costs involved in this endeavor are not concrete and cannot be detailed in this MOA. However, without this MOA the costs to shelter anyone at the municipal level would exceed the costs for the three communities combined (per municipality). Items/Services



required for and/all shelter purposes both before, during and after a disaster would include but not be limited to: food, cots, blankets, pillows, personal hygiene kits, water, emergency back-up power, transportation, communications, security, utilities, etc. To the best of their abilities, the three municipalities would allocate, and be solely responsible for, costs for shelter services as evenly as possible.

Costs incurred by LCC shall be billed to the municipalities and are due and payable within forty-five (45) days of receipt of the invoice.

#### VII. POINTS OF CONTACT (POC)

For City of Northfield Office of Emergency Management

Point of Contact: Timothy Joo, Coordinator  
1600 Shore Road  
Northfield, NJ 08225  
609-517-8879 (cell)  
[tjoo@cityofnorthfield.org](mailto:tjoo@cityofnorthfield.org)

For City of Linwood Office of Emergency Management

Point of Contact: Darren Matik, Coordinator  
400 Poplar Avenue  
Linwood, NJ 08221  
609-703-1544 (cell)  
[dmatik@linwoodcity.org](mailto:dmatik@linwoodcity.org)

For City of Somers Point Office of Emergency Management

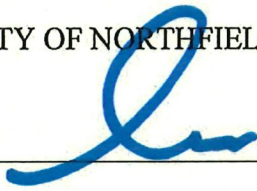
Point of Contact: Phil Gaffney, Coordinator  
1 W. New Jersey Avenue  
Somers Point, NJ 08244  
609-287-2122 (cell)  
[Capt076@comcast.net](mailto:Capt076@comcast.net)

For Linwood Community Church

Point of Contact: Richard Lamkin, Deacon Chairman  
1838 Shore Road  
Linwood, NJ 08221  
609-927-2950  
[linwoodcommunity@gmail.com](mailto:linwoodcommunity@gmail.com)

CITY OF NORTHFIELD

Dated: 11/12/2020

  
\_\_\_\_\_  
Mayor

CITY OF LINWOOD

Dated:

  
\_\_\_\_\_  
Mayor

CITY OF SOMERS POINT

Dated:

5/5/21

  
\_\_\_\_\_  
Mayor

LINWOOD COMMUNITY CHURCH

Dated: 21 Dec 2020  
04 JAN 2021

  
\_\_\_\_\_  
Blenny Gabriel  
Trustee Chairman  
DEACON CHAIRMAN

**RESOLUTION No. 53, 2024**

A RESOLUTION AUTHORIZING THE REFUND OF A DISABLED VETERAN THE 2024 TAX PAYMENT FOR BLOCK 64 LOT 8 LOCATED AT 1441 FRANKLIN BOULEVARD IN THE CITY OF LINWOOD

**WHEREAS**, Paul Weaver is the owner of Block 64 Lot 8 located at 1441 Franklin Boulevard in the taxing district of the City of Linwood; and

**WHEREAS**, Paul Weaver made application to the Tax Assessor, of the City of Linwood, for property tax exemption as a permanently disabled veteran and the Tax Assessor for the City of Linwood granted the exemption for Paul Weaver as of January 30 2024; and

**WHEREAS**, the mortgage company Corelogic has paid the 2024 1<sup>st</sup> quarter taxes; and

**WHEREAS**, Paul Weaver. is entitled to refund of payment made as of date of eligibility of January 30, 2024;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered, and directed to execute and deliver a draft in favor of Paul Weaver, in the amount of \$3,419.66 which is the amount of the overpayment of 1<sup>st</sup> quarter 2024 taxes to said property owner.

**BE IT FURTHER RESOLVED**, by the Common Council of the City of Linwood, that the Tax Collector is hereby authorized, empowered, and directed to cancel 2<sup>nd</sup> quarter of 2024 balance of \$5,044.95 property taxes for the property known as block 64 lot 8 assessed in the name of Paul Weaver.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 54, 2024**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2024-10,  
TO COMMUNITY PARTNERSHIP FOR EGG HARBOR TOWNSHIP SCHOOLS, INC

**WHEREAS**, the Community Partnership for Egg Harbor Township Schools, Inc has applied for a Raffle License to conduct games on April 18, 2024; and

**WHEREAS**, the Community Partnership for Egg Harbor Township Schools, Inc has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 125-5-40349;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Community Partnership for Egg Harbor Township Schools, Inc and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



New Jersey Office of the Attorney General

Division of Consumer Affairs
Legalized Games of Chance Control Commission
124 Halsey Street, 6th Floor, P.O. Box 46000
Newark, New Jersey 07101
(973) 273-8000

Application for a Raffle License

Application No. RA 2024-10
Identification No. 125-5-40349

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: LINWOOD

Part A - General

- 1. Name of applying organization: COMMUNITY PARTNERSHIP FOR EGG HARBOR TOWNSHIP SCHOOLS, INC.
2a. Street address of headquarters: 13 SWIFT DRIVE, EGG HARBOR TOWNSHIP, NJ 08234
b. Mailing address (if different):

- 3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Table with 4 columns: Date, Hours, Date, Hours. Includes entry for APRIL 18, 2024, 6 - 9 PM.

- 4a. Address of place where raffles will be played: LINWOOD COUNTRY CLUB, 500 SHORE ROAD, LINWOOD, NJ 08221

- b. Does the applicant own the premises or regularly occupy them for its general purposes? [ ] Yes [x] No

- 5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Table with 3 columns: Item of Expense, Name and address of supplier, Purpose. Includes entries for AUCTION TICKET BOOKS, STATE BINGO LICENSE, MUNICIPAL LICENSE, FULL HOUSE CASINO ENT.



**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey

County of ATLANTIC

} ss.

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

26 day of January, 2024.

Kimberley J. Keeffe

Notary Public (Print name)

Kimberley Keeffe

Signature of Notary Public



**KIMBERLEY J KEEFFE**  
Notary Public, State of New Jersey  
My Commission Expires 9/24/2028

Erin Greys, Exec. Director + Secretary

Signature of Officer and Title

[Signature] **PRESIDENT**

Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

**Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.**



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, P.O. Box 46000  
 Newark, N.J. 07101  
 (973) 273-8000

**LGCCC Form 13**  
**Statement of Raffle Equipment Supplier Lessor**  
 (To be attached to each copy of the Raffles Application where equipment is leased.)

Name of Organization to conduct raffles: Community Partnership for Egg Harbor Township Schools, Inc.  
 Address: 13 Swift Drive, Egg Harbor Township, NJ 08234 Identification Number: 125-5-40349

State of: New Jersey  
 County of: Gloucester } ss.

I, Joanne Dua, being duly sworn on my oath depose and say that:

1. Check the appropriate box:

I am the lessor of the raffle equipment to be leased.

- or -

I am an authorized officer, namely the \_\_\_\_\_ of \_\_\_\_\_, a corporation, which is the lessor of the raffle equipment to be rented, described in the annexed application.

2. The address of the lessor is:  
Full House Casino Entertainment, Inc., 440 Schoolhouse Road, Williamstown, NJ 08094

3. The rental to be charged and paid for the raffle equipment conforms to the schedule of authorized rentals prescribed by the Legalized Games of Chance Control Commission.

Joanne Dua  
 Name of Corporation

Sworn and subscribed to before me this 7th

day of FEBRUARY, 2024  
Rodney Bonnet  
 Name of Notary Public (please print)  
 Signature of Notary Public

**RODNEY BONNET**  
 Notary Public, State of New Jersey  
 My Commission Expires Sep 1, 2028

**Affix Seal Here**



Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 02/12/2024

Expiration date: 02/12/2026

Registration identification: 125-5-40349

COMMUNITY PARTNERSHIP FOR EGG HARBOR TOWNSHIP SCHOOL INC  
13 SWIFT DR  
EGG HARBOR TWP, NJ 08234



*New Jersey Office of the Attorney General*  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
**Registration**

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration.  
This Registration Certificate may only be utilized by the above-named organization.

Mail to: COMMUNITY PARTNERSHIP FOR EGG HARBOR  
TOWNSHIP

13 SWIFT DR  
EGG HARBOR TWP, NJ, 08234

Attn:

A handwritten signature in black ink, appearing to read "E. Barrett".

Edward F. Barrett, Secretary  
Legalized Games of Chance Control Commission

**RESOLUTION No. 55, 2024**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2024-11,  
TO COMMUNITY PARTNERSHIP FOR EGG HARBOR TOWNSHIP SCHOOLS, INC

**WHEREAS**, the Community Partnership for Egg Harbor Township Schools, Inc has applied for a Raffle License to conduct games on April 18, 2024; and

**WHEREAS**, the Community Partnership for Egg Harbor Township Schools, Inc has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 125-5-40349;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Community Partnership for Egg Harbor Township Schools, Inc and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

# Application for a Raffle License

Application No. RA 2024-11  
 Identification No. 125-5-40349

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: LINWOOD

## Part A - General

1. Name of applying organization: COMMUNITY PARTNERSHIP FOR EGG HARBOR TOWNSHIP SCHOOLS, INC.
- 2a. Street address of headquarters: 13 SWIFT DRIVE, EGG HARBOR TOWNSHIP, NJ 08234
- b. Mailing address (if different): \_\_\_\_\_

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>APRIL 18, 2024</u>	<u>5-9 PM</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: LINWOOD COUNTRY CLUB, 500 SHORE ROAD, LINWOOD, NJ 08221
- b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

## Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>RAFFLE TICKETS</u>	<u>STAPLES, BETHEL RD., SOMERS POINT, NJ</u>	<u>RAFFLE TICKET SALES</u>
<u>STATE RAFFLE LICENSE</u>	<u>LEGALIZED GAMES OF CHANCE C.C., PO BOX 46000, NEWARK, NJ</u>	<u>REQUIRED LICENSE</u>
<u>MUNICIPAL RAFFLE LICENSE</u>	<u>CITY OF LINWOOD, 400 POPLAR AVE. LINWOOD, NJ 08221</u>	<u>REQUIRED LICENSE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey )  
County of ATLANTIC ) ss.

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

26 day of January, 2024.

Kimberley J. Keeffe  
Notary Public (Print name)  
Kimberley Keeffe  
Signature of Notary Public



Eileen King, Exec. Direct. + Secretary  
Signature of Officer and Title  
[Signature], PRESIDENT  
Signature of Member-in-Charge  
 \_\_\_\_\_  
Signature of Member-in-Charge  
 \_\_\_\_\_  
Signature of Member-in-Charge  
 \_\_\_\_\_  
Signature of Member-in-Charge

**KIMBERLEY J KEEFFE**  
 Notary Public, State of New Jersey  
 My Commission Expires 9/24/2028

**KIMBERLEY J KEEFFE**  
 Notary Public, State of New Jersey  
 My Commission Expires 9/24/2028

If more space is needed in any section of this application, insert extra sheets of paper.

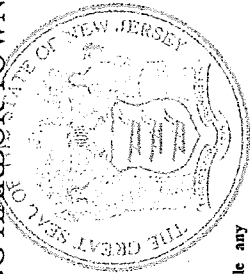
**Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.**

Effective date: 02/12/2024

Expiration date: 02/12/2026

Registration identification: 125-5-40349

COMMUNITY PARTNERSHIP FOR EGG HARBOR TOWNSHIP SCHOOL INC  
13 SWIFT DR  
EGG HARBOR TWP, NJ 08234



**New Jersey Office of the Attorney General**  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
**Registration**

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration.  
**This Registration Certificate may only be utilized by the above-named organization.**

Mail to: COMMUNITY PARTNERSHIP FOR EGG HARBOR  
TOWNSHIP

13 SWIFT DR  
EGG HARBOR TWP, NJ, 08234  
Attn:

Edward F. Barrett, Secretary  
Legalized Games of Chance Control Commission

**TICKET No. 001**

NJ LGCCC ID # 125-5-40349

Presented by Community Partnership for Egg Harbor Township Schools, Inc.

\$20 Per Ticket  
Municipal RL#

*50-50 Raffle*

**Drawing Time/Date: 8 PM, THURSDAY, APRIL 18, 2024 @ LINWOOD COUNTRY CLUB**

**Winner will receive 50% of the amount received in ticket sales**

**All proceeds will benefit Egg Harbor Township Schools**

No substitution of the offered prize may be made

If you or someone you know has a gambling problem and wants help, call 1-800 GAMBLER

**Ticket No. 001**  
**\$20 Per Ticket**

FIRST NAME:

LAST NAME:

EMAIL ADDRESS:

CELL PHONE #:

NJ LGCCC ID # 125-5-40349  
MUNICIPAL RL #:

**RESOLUTION No. 56, 2024**

A RESOLUTION AUTHORIZING AN AGREEMENT WITH NETWORK CONNECTIVITY, INC.  
FOR INFORMATION TECHNOLOGY NETWORK AND SUPPORT FOR THE LINWOOD POLICE  
DEPARTMENT

**WHEREAS**, quotes have been received with regard to Information  
Technology Network and Support for the Linwood Police Department; and

**WHEREAS**, all quotes have been reviewed and a recommendation has  
been made with regard to same;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City  
of Linwood that a Contract is awarded to Network Connectivity, Inc.,  
LLC, 1800 New Road, Suite 101, Northfield, NJ 08225 for a one-year  
period commencing on January 1, 2024 and expiring on January 1, 2025  
in the amount of \$13,803.00;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk are hereby  
duly authorized, empowered and directed to execute an Agreement on  
behalf of the City of Linwood with Network Connectivity, Inc.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a  
Certification of Availability of Funds.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,  
do hereby certify that the foregoing resolution was duly adopted at a  
Regular Meeting of the City Council of Linwood, held this 14th day of  
February, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 14th day of February, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 2-12-2024  
**Re:** Availability of Funds-Computer Service Police Department

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$13,803.00 will be available under police other expenses in the operating budget. Funds will be encumbered to Network Connectivity Inc., 1800 New Road Suite 101 Northfield, NJ 08225.



## **PREMIER LEVEL SERVICE AGREEMENT CONTRACT**

**Between Network Connectivity Inc. and Linwood Police Department**

### **1. Agreement Overview**

Subject to the terms and conditions of this Agreement, Network Connectivity, Inc. will provide this Premier Level Service contract to the Linwood Police Department for one (1) year commencing on the 1<sup>st</sup> day of January 2024 for the provisioning of IT services required to support and sustain the product or service. Network Connectivity Inc. agrees to assist with the transition of all related IT matters beginning 14 days prior to the commencement of this signed contract.

This contract remains valid until suspended by a revised agreement mutually endorsed by Network Connectivity, Inc. and the Linwood Police Department. This Agreement outlines the parameters of all IT services covered as they are mutually understood by both parties.

### **2. Parties**

The following Service Provider and Customer will be used as the basis of the Agreement and represent the parties associated with this Premier Level Service contract:

**IT Service Provider:** Network Connectivity, Inc.  
1800 New Road  
Suite #200  
Northfield, NJ 08225

**IT Customer:** Linwood Police Department  
400 W. Poplar Avenue  
Linwood, NJ 08221

### 3. Scope of Services for Premier Level Service Agreement

#### Network Connectivity will provide:

- a. **Unlimited Hours** of service used for either remote or onsite support within the business hours of 8:30am and 4:30pm, Monday through Friday, excluding holidays. Services within the scope of this contract during said business hours will be listed as **High Priority** in which acknowledgement will be guaranteed within 2 hours or less (during business hours). Non-Emergency calls and emails received outside of office hours will be listed as High Priority for the next business day.
- b. Service beyond the scope of this contract, (if requested by the Linwood Police Department), will be performed at a billable rate of \$150.00 per hour, plus an onsite fee of \$35.00 if applicable. Afterhours non-emergencies and weekend services are billable at a rate of \$300.00 plus an onsite fee of \$35.00 (where applicable) with a minimum of one-hour billing if requested by the Linwood Police Department.
- c. Non-Emergency Holiday services at \$450.00 per hour plus an onsite fee of \$35.00 (where applicable) with a minimum of one hour of billing if requested by the Linwood Police Department.
- d. Evaluation of all computers that are presently property of the **Linwood Police Department** will be provided at no additional cost. Any repairs that the **Linwood Police Department** authorizes to be performed within the scope of normal business hours by **Network Connectivity, Inc.** will only be billed for parts that are agreed upon by the **Linwood Police Department** prior to commencement of repair. All labor provided by **Network Connectivity, Inc.**, (except for wire runs or new projects), is included in this agreed upon contract price.
- e. Windows Patch Management – A daily check to insure windows updates are installed and verified.
- f. Asset Management – Automated network scanning and asset discovery and remote monitoring of antivirus and backup verification.
- g. Security Assurance – Baseline security scanning to detect security holes and remote monitoring of antivirus and backup verification.
- h. Reporting – Comprehensive automated weekly and monthly reporting. (Sent via email)

- i. Monitoring and Alerting -- Deep network monitoring and 24 x 7 immediate alerting when issues arise.
- j. Preventative Maintenance -- Basic automated scripting to maintain asset health and comprehensive server health reports.
- k. Quarterly Business Reviews -- Detailed needs assessment, setting objectives and planning for improvements.
- l. Daily Backup and Recovery -- Refer to Exhibit C.
- m. Anti-Virus Software- Managed anti-virus software is included in this Premier agreement for currently supported Pro or Enterprise Windows Operating Systems.
- n. After Hours Emergency Service -- After hours emergency only service is available for extreme emergencies.  
Extreme emergency is defined as a serious, unexpected, and often dangerous / destructive IT related situation requiring immediate action, including any division of the Police Department being disabled, as determined by the Police Administration (Example: Patrol Division has two computers disabled for any reason on a Saturday).  
After hours Emergency Service MUST be approved by a member of the Police Administration.

The above will be accomplished by installing monitoring equipment to be provided by Network Connectivity, Inc. This monitoring equipment is the property of Network Connectivity Inc. and will be removed upon cancellation or termination of this contract.

Labor not included in the Premier Service Level Agreement is that which is beyond the scope of normal day to day operations as performed by the Linwood Police Department. Labor not covered by this contract includes wire runs, office moves, relocations, other locations, or major reconfigurations. This work will be performed outside the scope of this Premier Level Service contract at the billable rates as stated above plus parts with a minimum one-hour billing if requested by the Linwood Police Department. The Linwood Police Department will never incur any charges from Network Connectivity, Inc. without prior confirmation from a designated representative of the Linwood Police Department.

#### 4. Payment

##### Managed Service and Maintenance Pricing Breakdown

<p><b><u>Premier Managed Servers</u></b></p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• Main Server</li> </ul>	<p>Yearly Fee: 1 @ \$3000.00</p>	
<p><b><u>Premier Managed Workstations</u></b></p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• Managed Workstations</li> </ul>	<p>Yearly Fee: 12 @ \$3351.00</p>	
<p><b><u>Premier Managed Service Inclusions:</u></b></p> <ul style="list-style-type: none"> <li>• Immediate Response Assistance</li> <li>• 24 x 7 Remote Monitoring</li> <li>• Onsite and Remote Assistance</li> <li>• After Hours "<b><u>Emergency</u></b>" Assistance</li> <li>• Anti-Virus Protection</li> <li>• 3<sup>rd</sup> Party Vendor Assistance</li> <li>• Weekly System Health Reporting</li> </ul>	<p>No Additional Charge</p>	
<p><b><u>TOTAL YEARLY COST</u></b></p>		
<p>1 Server(s) &amp; 12 Workstations</p>	<p>\$ 6351.00</p>	
<p>Disaster Recovery &amp; Backup (see Exhibit C)</p>	<p>\$ 5028.00</p>	
<p>Hosted Spam Filter</p>	<p>\$ 1500.00</p>	
<p>Phishing &amp; Security Training</p>	<p>\$ 924.00</p>	
<p>-----</p>		
<p><b>Total Yearly Costs:</b></p>	<p><b>\$13803.00</b></p>	
<td colspan="2"></td>		
<td colspan="2"></td>		
<td colspan="2"></td>		

Yearly payments of \$13803.00 will be invoiced prior to the 1<sup>st</sup> of the year for a period of 1 year, starting on January 1<sup>st</sup>, 2024. Payments must be received prior to the start of each service year to avoid suspension of service.

- a. Additional workstations may be added to the original list known as Exhibit A at the rate of \$25.00 per workstation.
- b. Late payment of more than 10 days will result in a 5% late fee assessment
- c. Network Connectivity reserves the right to suspend service until said payment, (including late fee), is rendered.
- d. Additional equipment may be added yearly per warranty expiration.
- e. Any parts or equipment purchased through **Network Connectivity, Inc.** (with approval of the **Linwood Police Department**), will be quoted to the **Linwood Police Department** and will require payment in full upon acceptance before ordering and delivery of said goods to the **Linwood Police Department**.

## 5. Ownership

- a. Hardware and software purchased and provided at no cost by **Network Connectivity, Inc.** are the property of **Network Connectivity, Inc.**
- b. Hardware and software purchased by the **Linwood Police Department** are the property of the **Linwood Police Department**, even if purchased through **Network Connectivity, Inc.**
- c. Copyright, trademark, and patent rights remain the sole and exclusive property of the identified owner.

## 6. Client Cooperation

The **Linwood Police Department** shall provide:

- a. Reasonable access to its premises and hardware installations to enable **Network Connectivity, Inc.** the opportunity to uphold the Premier Service Level Agreement.
- b. Updated information about relevant changes such as additions/changes to the hardware and software or contact information.
- c. Detailed specifications for any new requirements for modifications or expansion of services and support.
- d. Establish internal procedures for coordinating requests to **Network Connectivity, Inc.** on new requirements or modifications to the network.

- e. Respond to routine inquiries from **Network Connectivity, Inc.** employees relating to **Network Connectivity, Inc.** services.
- f. At least one employee to be Liaison or contact person to **Network Connectivity, Inc.** to make communications between both parties effective. Additional contacts may be added to Exhibit B of this contract.

The assigned Liaison will be \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

## 7. Warranties and Disclaimers

**Network Connectivity, Inc.** MAKES NO WARRANTIES OF ANY KIND, EXPRESSED OR IMPLIED ON ITS' OWN REGARDING THE FUNCTIONALITY OF HARDWARE OR SOFTWARE, BUT INSTEAD RELIES ON THE WARRANTIES PROVIDED BY THE MANUFACTURER OF EACH PRODUCT.

## 8. Limitation of Liability

The **Linwood Police Department** ASSUMES THE SOLE RESPONSIBILITY FOR its DATA AND EQUIPMENT BEING WORKED ON. IT IS THE PURCHASERS RESPONSIBILITY TO BACKUP ALL DATA BEFORE **NETWORK CONNECTIVITY, INC.** WORKS ON ANY EQUIPMENT. **NETWORK CONNECTIVITY, INC.** WILL NOT BE LIABLE IN A CONTRACT OR TORT ACTION OR OTHERWISE FOR DIRECT, INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOST DATA, AND BUSINESS INTERRUPTION, ARISING OUT OF MISSING OR CORRUPTED DATA, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT, SHALL **NETWORK CONNECTIVITY'S** LIABILITY EXCEED THE ANNUAL CONTRACT FEE PAID BY the **Linwood Police Department** TO **NETWORK CONNECTIVITY, INC.** FOR THIS PREMIER SERVICE LEVEL AGREEMENT CONTRACT.

## 9. Term and Termination

This Agreement shall be upheld for the initial 1-year term and may be renewed for additional terms thereafter. This Agreement is subject to revision for each new term.

This Service Level Agreement may be terminated by the **Linwood Police Department** with at least 10 days advanced written and verified notice to and by **Network Connectivity, Inc.** Both parties must mutually agree upon the effective date of the termination. The customer is responsible and will be billed for all costs incurred until the time of termination and shall immediately pay all amounts owing to **Network Connectivity, Inc.** and **Network**

Connectivity, Inc.'s obligations under this Agreement shall terminate.

## 10. FORCE MAJUERE

Network Connectivity Inc. shall not be in default under this Agreement because of any failure to perform in accordance with its' terms and conditions if such failure arises from causes beyond its' control, including, but not restricted to, acts of God, acts of government, fires, floods, epidemics, quarantine, restrictions, strikes, embargoes, inability to secure raw materials or transportation facilities, acts or omissions of carriers, or any and all cause beyond control of Network Connectivity, Inc.

## 11. Collection

If it is necessary for Network Connectivity, Inc. to employ attorneys for the collection of amounts payable hereunder, all cost and expenses incident to such collection, including without limitation, reasonable fees of such attorneys, shall be added to amount payable hereunder and be collected as a part thereof.

### Approved by:

IT Client: **Linwood Police Department**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

IT Services Provider: **Network Connectivity, Inc.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



**EXHIBIT A:**

See attached workstation list provided to **Network Connectivity Inc.** by the **Linwood Police Department**.

By signing below, the **Linwood Police Department** verifies that the attached **Exhibit A** is a list of workstation devices that has been previously provided by the **Linwood Police Department** to be covered under this Premier Level Service Contract with **Network Connectivity, Inc.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EXHIBIT B:**

List of additional approved contacts from the **Linwood Police Department** provided to **Network Connectivity, Inc.** for this contract.

Contact Name: \_\_\_\_\_

Department/Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Department/Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Department/Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**EXHIBIT C:**

**NCI Advanced 2TB Backup and Imaging Service**  
(Mandatory 1-year Commitment)

**Included-**

- Scheduled full system images of servers locally to the NCI backup device (fully adjustable)
- Images replicated to the “cloud”
- Ability to restore files, folders, email messages and server drives from the local backup device and cloud backup
- Restore a backup image of a server to a new server (Bare Metal Restore)
- Run a virtual server on the local backup device from a server backup image
- Geo-redundant data centers in the US, one east coast and one west coast
- Data is replicated between the 2 data centers for redundancy
- Screenshot verification of backups
- Supports backup of Windows, Linux and MAC
- Ransomware detection- will scan for ransomware in the backup images and notify
- Cloud virtualization- run a backup image of a server in the “cloud” for up to 30 days and access the data from any location
- Local file share from NCI backup device
- Fully encrypted end to end backup
- 1 year cloud data retention

By signing below, the **Linwood Police Department** recognizes and agrees that this Exhibit C, also known as the **NCI Advanced Backup and Imaging Service**, carries a 1-year non-cancellation commitment regardless of changes or cancellation of and or to the Premier Level Service Agreement Contract itself.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_